

Date: _____ Name: _____ Facility: _____

EMERGENCY PREP	YES	NO	n/a	COMMENTS
All exits marked with illuminated EXIT sign?				
EXIT signs/emerg. lights – clean/good cond'n?				
EXIT signs/emerg. lights – work when tested?				
Manual pull fire alarm stations unobstructed?				
Evacuation maps posted throughout facility?				
1 st aid kit stocked w/ adequate supplies?				
Eye/body wash facilities clean & caps in place?				
Eye wash solution up-to-date? <i>(initial insp. tag)</i>				
Fire exting's – charged & mo. inspection?				
Fire exting's – proper loc'n/hung/accessible?				
Hydrants, sprinkler risers, alarms accessible?				

FLOORS – WALKWAYS – STAIRS	YES	NO	n/a	COMMENTS
Exitways & designated walkways clear?				
Free of slip/trip hazards? <i>(dust/spills/holes/debris)</i>				
Fall/drop-off hazards (4+ ft.) guarded?				
Stairs in good condition, clear, railings?				
General lighting adequate?				

WORK STATIONS	YES	NO	n/a	COMMENTS
Good housekeeping & no dust accumulations?				
Lighting adequate?				
Supplies/materials stacked/stored safely?				
Quick means of exit access maintained?				
Safety/hazard/warning signs & tags legible?				
Set-up to min. strain/bend/reach/twist/lifting?				
Weld areas segregated/ventilated/fire safe?				

MACHINES & EQUIPMENT	YES	NO	n/a	COMMENTS
Proper guards/interlocks in place & function?				
Equipment undamaged & working properly?				
Equipment being operated properly/safely?				
Safety nozzles on all compressed air hoses?				
Dust collection – proper hook-up & function?				
Hand tools in good condition & proper use?				
Compressed gas cylinders chained upright?				

PERSONAL PROTECTIVE EQUIPMENT (PPE)	YES	NO	n/a	COMMENTS
PPE necessary for job is readily available?				
Safety glasses worn production areas?				
Protective gloves for handling stock/InstaPac?				
Ear plugs – req'd areas posted & being used?				
Appropriate footwear worn?				
Hi-viz vest is shipping/dock areas?				
Visitors provided PPE & use it?				

CHEMICAL SAFETY	YES	NO	n/a	COMMENTS
All containers labeled? <i>(contents & hazards)</i>				
Safety Data Sheets (SDS) readily available?				
Chemicals used & stored properly?				
Proper PPE used for hazardous chemicals?				
No food/drink around hazardous chemicals?				

FIRE SAFETY	YES	NO	n/a	COMMENTS
Smoking only in designated safe areas?				
Ignition sources min. 50 ft. from ignitable mat'l?				
Flammables stored in proper containers?				
Max. 1-day supply of flams outside cabinet?				
Flams stored inside closed storage cabinet?				
Flam containers bonded & grounded for x-fer?				
UL trash can for oily/solvent/paint/stain rags?				
Spray booth maint.? <i>(cond'n, no stg. or build-ups)</i>				
Spray booth elect.? <i>(no cords/ord. elect equip.)</i>				
Spray booth fire prot? <i>(exting. & auto system)</i>				
Spray booth PPE? <i>(coat, respirator, gloves, eye...)</i>				
Hot work permit to grind/torch/weld?				

ELECTRICAL SAFETY	YES	NO	n/a	COMMENTS
Ext. cords for temp. use only? <i>(less than 90 days)</i>				
Cords in good cond'n – no missing grounds?				
Cords placed to prevent damage/trip hazard?				
Facility wiring/fixtures in good cond'n?				
No missing blanks/covers on elec. box/panels?				
Min. 3-ft. clear around panels/disconnects?				
Equip. properly locked/tagged out?				

LIFTS – MATERIALS HANDLING/STORAGE	YES	NO	n/a	COMMENTS
LPG tanks secured outside – relief valve up?				
Forklift – good cond'n, b/u alarm; daily insp.				
Forklift operator – seatbelt, safe operation				
Storage racks in good cond'n & stable?				
Materials stored on racks are stable/secure?				
Crane/rigging in good cond'n & properly used?				

OTHER	YES	NO	n/a	COMMENTS
Sanitation facilities clean & functioning?				
All surveillance cameras properly functioning?				
Means of access into building secured?				

OTHER UNSAFE ACTS/CONDITIONS: _____

OTHER OBSERVATIONS/COMMENTS: _____

